



December 10, 2020

Dear Families,

It's hard to believe, but it's time to begin our registration process for the 2021–2022 school year! We will start open enrollment on January 4, 2021. Though right now planning so far in advance seems uncertain, we are hopeful that next year will be more predictable. With that hope comes the acknowledgement that COVID-19 may affect our schedules and programming. Therefore, we have again pushed out the initial tuition payment and amended our payment schedule to allow for flexibility next year.

Enclosed, you will find all necessary information and forms to register for another year of learning at ZHPP. Please return the registration forms to the ZHPP office by January 22, 2021. There is one open registration/rolling admission process for all families; however, please note that first preference will be given to current families with the greatest number of years at the school.

Families will be notified of program placement(s) by January 29, 2021. If you have any questions, we are happy to answer them. Likewise, if you do not plan to enroll your child/ren at ZHPP next year, or if you are facing special circumstances, please notify the office by February 26, 2021.

Best Regards,

A handwritten signature in black ink that reads "Sarah Rondeau". The signature is written in a cursive, flowing style.

Sarah Rondeau  
Registration Chairperson



## **ZHPP Registration Procedures 2021–2022 School Year**

The registration process proceeds as follows:

Complete the Registration Form (one per child) and return to ZHPP with your registration fee by **Friday, January 22**, or sooner.

Registration is completed using a rolling admission process, with first preference given to current families with the greatest number of years at the school.

Program placements will be announced by **Friday, January 29, 2021**. Class lists will be posted on a later date.

If you choose NOT to accept your child's placement, please notify our office by **Friday, February 26, 2021**.

ZHPP contracts will be mailed mid-April, with the first tuition payment due **August 15, 2021**.



## 2021–2022 Program Overview

### Core Programs:

#### Two's

Choice of a two-, three-, or five-day program (9:00 am–12:30 pm) for children who are two years of age by 12/31/21\*

Two-day class: Tuesday and Thursday

Three-day class: Monday, Wednesday, and Friday

Five-day class: Monday through Friday

#### Three's

Choice of a three- or five-day program (9:00 am–12:30 pm) for children who are three years of age by 12/31/21\*

Three-day class: Monday, Wednesday, and Friday

Five-day class: Monday through Friday

#### Four's

Choice of a four- or five-day program (9:00 am–12:30 pm) for children who are four years of age by 12/31/21\*

Four-day class: Tuesday through Friday

Five-day class: Monday through Friday

#### Five's

The five-day program is recommended for children who are five years of age by 12/31/21 and have completed a Four's program.\* The program runs from 9:00 am–12:30 pm on Monday, Wednesday, and Friday and 9:00 am 3:00 pm on Tuesday and Thursday.

Five-day class: Monday through Friday

\*Exceptions may be made upon request and approval from the Director and Board of Directors.

#### Afternoon Adventures and Two's Extensions: 12:30 pm–3:00 pm

Afternoon Adventures for three-, four-, and five-year-olds and Two's Extensions are available Monday through Friday. Afternoon Adventures and Extensions may be contracted annually or are available for drop-in, depending on enrollment and staff availability.

#### Early Bird 8:00 am–9:00 am or 8:30 am–9:00 am

Available Monday through Friday for all age groups and requires 24-hour notice. You may send a nut-free breakfast for your child to enjoy.



## **2021–2022 Additional Program Overview Afternoon Adventures and Extensions**

Afternoon Adventures, our wonderful extended day program for children in the Three's, Four's, and Five's, are designed so your child can learn, play, and explore a new skill in a caring and nurturing environment. Choose the day or days that appeal to your budding adventurer. The program runs from 12:30 pm–3:00 pm Mondays through Fridays and offers focused instruction, snack, a rest period, and playground time. Please note program themes may be subject to change.

### **Monday: *Storytelling and Dramatic Play***

Your child will further develop language and communication skills, creative thinking, and literacy, while performing scenes from a favorite storybook or creating their own.

### **Tuesday: *Building and Design***

Watch your child's imagination soar while using a wide range of materials to build, shape, and form new projects. Please note this Afternoon Adventure is not available for children enrolled in the Five's.

### **Wednesday: *Spanish Language***

With the incorporation of songs, music, body movement, stories, and games, learning Spanish is loads of fun for your preschooler—the prime age for language acquisition.

### **Thursday: *Kids' Kitchen***

Children will explore all things kitchen-related: measuring and mixing, preparing and sampling new foods, setting a table, and playing “restaurant.” Throughout it all, children learn about food and nutrition. Please note this Afternoon Adventure is not available for children enrolled in the Five's.

### **Friday: *Stay for STEM***

Science, Technology, Engineering, and Math, oh my! Your child's mind will be enriched through games, puzzles, activities, and observations, all geared toward a playful exploration of science and math.

### **Drop-In Afternoon Adventures**

Afternoon Adventures are offered on a contractual basis for the year, or whenever they suit your schedule. Drop-ins are welcome based on availability. Charges for drop-in extensions are billed monthly with a drop-in rate of \$42/day with 24-hour notice and \$45/day with less than 24-hour notice.

**Extensions (Two's):** For the Two's, we offer an Extended Day (without the Afternoon Adventure curriculum) from 12:30 pm–3:00 pm. We find that most of the children fall asleep during the rest period.



**2021–2022 Tuition & Program Fees**  
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	Annual	Quarterly
<b>TWO'S</b>		
Two Day Program	\$4,580	\$1,145.00
Three Day Program	\$6,870	\$1,717.50
Five Day Program	\$11,450	\$2,862.50
<b>THREE'S</b>		
Three Day Program	\$5,330	\$1,332.50
Five Day Program	\$8,880	\$2,220.00
<b>FOUR'S</b>		
Four Day Program	\$6,690	\$1,672.50
Five Day Program	\$8,360	\$2,090.00
<b>FIVE'S</b>		
Five Day Program	\$9,960	\$2,490.00
Non-refundable Tuition Payment due upon registration	\$500	
<b>AFTERNOON ADVENTURES FOR CHILDREN IN THE THREE'S, FOUR'S, AND FIVE'S *</b>		
<b>Monday: Storytelling and Dramatic Play</b>		
First Session (September–December)	\$559	
Second Session (January–June)	\$718	
Full Year	\$1,277	
<b>Tuesday: Building and Design</b>		
First Session (September–December)	\$519	
Second Session (January–June)	\$758	
Full Year	\$1,277	
<b>Wednesday: Spanish Language</b>		
First Session (September–December)	\$559	
Second Session (January–June)	\$718	
Full Year	\$1,277	
<b>Thursday: Kids' Kitchen</b>		
First Session (September–December)	\$479	
Second Session (January–June)	\$758	
Full Year	\$1,237	



## Tuition & Program Fees

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### Friday: Stay for STEM

First Session (September–December)	\$519
Second Session (January–June)	\$718
Full Year	\$1,237

Drop-in rate: \$42/day with 24-hour notice; \$45/day with less than 24-hour notice. Drop-ins are billed monthly. Cost for contracted full year or session(s) include a 5% discount.

*\*Program themes subject to change*

### EXTENSIONS FOR CHILDREN IN THE TWO'S

#### Monday:

First Session (September–December)	\$519
Second Session (January–June)	\$718
Full Year	\$1,237

#### Tuesday:

First Session (September–December)	\$479
Second Session (January–June)	\$758
Full Year	\$1,237

#### Wednesday:

First Session (September–December)	\$519
Second Session (January–June)	\$718
Full Year	\$1,237

#### Thursday:

First Session (September–December)	\$479
Second Session (January–June)	\$758
Full Year	\$1,237

#### Friday:

First Session (September–December)	\$479
Second Session (January–June)	\$718
Full Year	\$1,197

Drop-in rate: \$42/day with 24-hour notice; \$45/day with less than 24-hour notice. Drop-ins are billed monthly. Cost for contracted full year or session(s) include a 5% discount.

### EARLY BIRD\*\*

Daily Rate (8:00 am–9:00 am, Monday through Friday, all ages)	\$14
Daily Rate (8:30 am–9:00 am, Monday through Friday, all ages)	\$8



## 2021–2022 Tuition Schedule & Policies

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**Registration Fee:** A non-refundable fee of \$200 made payable to Zion's Hill Preschool Program must accompany all registration forms. The registration fee for each additional child is \$75. There is also a \$500 non-refundable tuition payment due when registering for the Five's program.

**Tuition Payments:** Tuition is paid in four equal installments to Zion's Hill Preschool Program. ZHPP does not send invoices. Families are responsible for timely payments on or before the following dates:

1 <sup>st</sup> payment due	August 15th
2 <sup>nd</sup> payment due	October 15th
3 <sup>rd</sup> payment due	January 15th
4 <sup>th</sup> payment due	March 15th

**Fees:** There is a \$25 fee for returned checks.

Late payments will be subject to a \$40 late fee for every seven days that tuition is past due.

After thirty (30) days of non-payment, the classroom space will be forfeited for the remainder of the school year without a refund. Members whose accounts are not paid in full by April 15, 2022 will forfeit registration for the 2022-2023 school year. Please contact the Director in advance of tuition due dates to make arrangements and avoid late payment fees.

**Financial Aid:** Financial aid is available on a confidential basis to families experiencing financial difficulties. Also, families for whom the four installment payment structure presents a hardship may request alternate payment options. Financial aid applications are available from the Director. We strive to make financial aid available. However, due to budget limitations, Zion's Hill Preschool Program may not be able to provide financial aid to all applicants.

**Rolling admission:** New family applications will be accepted starting January 4, 2021, on a first come, first served basis. Families can send in an application and a \$200 registration fee and will be notified of admission and program placement by January 29, 2021.

**Tuition refund policy:** If you withdraw your child from ZHPP prior to the first day of school, you may be entitled to a full refund of tuition paid, less a \$100 withdrawal fee, if the following conditions are met: 1) the Director receives thirty (30) days written notice; and 2) your child's program time is filled by a new member. Please note the \$500 deposit required for registration in the Five's program is non-refundable.



## **2021–2022 Tuition Schedule & Policies**

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If you withdraw your child from ZHPP on or after the first day of school, you may be released from your remaining tuition obligation only if your child's program time is filled by a new member. No refunds will be given for tuition payments already made.

If you relocate outside of Fairfield County, you may be entitled to a prorated tuition refund, less a \$100 withdrawal fee, provided the following conditions are met: 1) your child is withdrawn prior to January 15, 2022; and 2) ZHPP receives sixty (60) days written notice.

If your child is accepted into a special education services program, you will be released from your contract, and your tuition will be refunded on a pro rata basis.

If the ZHPP director determines that it is in the best interest for you to withdraw your child from ZHPP, or withdrawal of your child is necessary because the presence of the child is detrimental to the health or progress of the other children, your tuition will be refunded on a pro rata basis.





**2021–2022 Registration Form**  
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**Please complete and return this application with the non-refundable registration fee of \$200.00 for your first child and \$75.00 for each additional child, payable to ZHPP.**

Registering for:  Two's  Three's  Four's  Five's\*

\*Please note, the Five's program requires an additional \$500 non-refundable tuition payment, due upon registration.

Child's Name: \_\_\_\_\_  
Last First Middle

Nickname: \_\_\_\_\_

Child's Birth Date: \_\_\_\_\_ Gender:  M  F

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Parent/Guardian 1 Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/Guardian 2 Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please provide the phone number and email address to include in the PARENT DIRECTORY:**

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*Registration Form continued on next page*



## 2021–2022 Registration Form

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Child's Name: \_\_\_\_\_ Child's Birth Date: \_\_\_\_\_

### **Check all programs for which you are registering:**

#### **Core Program (9:00 am–12:30 pm):**

- Two's:                     Tues/Thurs                     Mon/Wed/Fri                     Mon-Fri  
Three's:                     Mon/Wed/Fri                     Mon-Fri  
Four's:                     Tues-Fri                     Mon-Fri

#### **Core Program (9:00 am–12:30 pm Mon/Wed/Fri and 9:00 am–3:00 pm Tues/Thurs)**

- Five's:                     Mon-Fri

#### **Early Bird\*\* (two options):**

- 8:00 am–9:00 am:  Monday     Tuesday     Wednesday     Thursday     Friday  
8:30 am–9:00 am:  Monday     Tuesday     Wednesday     Thursday     Friday

#### **Extended Day Programs (12:30 pm–3:00 pm):**

##### **Afternoon Adventures for Children in the Three's, Four's, and Five's\***

- Monday: Storytelling and Dramatic Play                     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Tuesday: Building and Design (not available for Five's)     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Wednesday: Spanish Language                     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Thursday: Kids' Kitchen (not available for Five's)     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Friday: Stay for STEM                     1<sup>st</sup> session     2<sup>nd</sup> session     full year

##### **Extensions for Children in the Two's**

- Monday                     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Tuesday                     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Wednesday                     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Thursday                     1<sup>st</sup> session     2<sup>nd</sup> session     full year  
Friday                     1<sup>st</sup> session     2<sup>nd</sup> session     full year

*\*Program themes subject to change.*

*\*\*Early Bird is billed monthly*